



INSTRUCTOR DEVELOPMENT PROGRAM

REQUIREMENTS AND PROCESS FOR CERTIFICATION

REQUIREMENTS:

1. Have a minimum of two (2) years field experience or equivalent. Equivalences will be considered by CICT management team.
2. Complete and forward the Instructor Application Form for review by CICT management team.
3. Applicants must complete all of the following:
 - a. The Instructor Development Program
 - b. Complete the Written & Practical Exam of the Accredited Training Program (minimum score of 80%)

PROCESS:

1. CICT receives a completed Instructor Application form with a detailed resume attached including:
 - Personal Contact Information
 - Previous Instructor Training
 - Work History
 - Education Credentials
 - Employment References
 - Training Credentials as it applies to the training Standard Being Taught
2. Applicant completes the Instructor Development Program as related to the Accredited Training Program.
3. Successful applicant completes and signs the CICT Instructor Agreement letter.

Note: *The agreement requires that the instructor has on hand all necessary approved equipment and materials for each training program.*



CANADIAN INDUSTRIAL & CONSTRUCTION TRAINING

The agreement also requires the approved instructor to teach the accredited Training program in accordance with the Instructor's Guide.

CERTIFICATION CRITERIA:

1. Upon successful completion of the Instructor Development Program, candidates must complete an audit within the first six (6) months of qualifying.
2. At a minimum a successful course audit must be completed once every two (2) years thereafter to maintain certification.
3. A minimum of 3 accredited training programs must be taught per year to maintain instructor certification.

I hereby submit this application to become a CICT Instructor. I understand that information provided on this application is material to my being accepted as an Instructor, and that any inaccuracy or misrepresentation will be sufficient reason for me to be suspended as an Instructor, and for suspension or revocation of any certificate issued to me pursuant to this application.

Candidate's Signature: _____ **Date:** _____

Return completed Application form to:

Canadian Industrial & Construction Training
Unit 9, 266 MacKay Crescent
Fort McMurray, Alberta
T9H 5C6

Phone: 780.790.1230.

Fax: 780.791.9330

Email: cict@telus.net